

SHORT TRACK SPEED SKATING EUROPEAN COMPETITION SERIES

MEMORANDUM

JUNIOR CHALLENGE SERIES

STARCLASS AND DANUBIA SERIES

IN
SHORT TRACK SPEED SKATING
2022-2023



Section 1 : GENERAL

1.01 Memorandum

1. The International Skating Union wants to offer to its Members an ISU Competition Program that leads up to the World Junior Championships.
2. To facilitate such a Competition Program the ISU supports international Competitions for Junior Skaters, who are eligible to participate in the World Junior Championships, Junior A and Junior B, under the title "Junior Challenge Series". In the Junior Challenge Competition the Junior A and B will skate together as one combined category. For such a large category more qualifying rounds and therefore more time is required, the entries are limited to a number that guarantees a high standard competition.
3. The Junior Challenge Series will be concluded with a Final Competition.
4. For age categories, not eligible to compete in the World Junior Championships, Junior C and D, the ISU supports, through its Development Program, other competitions. In West Europe these Competitions are labelled "StarClass Series" and in East Europe they are labelled "Danubia Series".
5. This Memorandum has been developed to ensure an adequate and consistent standard of organization of these Competitions. It shall provide guidance concerning technical and administrative matters as well as other important subjects.
6. This Memorandum does not exempt the organizers and Officials from carefully following all ISU Rules and Communications related to the organization of International competitions. All Competitions must be conducted strictly in accordance with the ISU Rules in effect at the time they are held.
7. The global COVID Pandemic might require various measures to be taken. A hygienic plan and/or COVID Protocol might be necessary. First and foremost all hygienic requirements set by the local authorities must be followed. COVID requirements from the ISU for ISU Events must be considered as a guidance for International Competitions.

Danubia Series Region		StarClass Region	
Austria	Lithuania	Belgium	Italy
Belarus *)	Poland	Denmark	Luxemburg
Bosnia Herzegovina	Romania	Finland	Netherlands
Bulgaria	Russia *)	France	Norway
Croatia	Serbia	Germany	Spain
Czech Republic	Slovakia	Great Britain	Sweden
Estonia	Slovenia	Iceland	Switzerland
Hungary	Turkey	Ireland	
Israel	Ukraine		
Latvia			

*) With reference to ISU Communication No. 2469 until further notice Skaters belonging to the Russian Skating Union or Skating Union of Belarus shall not be invited, entered or allowed to participate.

1.02 General Principles

1. All Competitions of the European Competition Series are in principle open to all ISU Members, but in order to give all an equal benefit of the ISU support it is necessary that, for StarClass – and Danubia Series, everybody participates in their own region. Skaters in the category Junior A and B are encouraged to participate in as many competitions as possible.
2. When a skater is entered for a Competition of the Series, the entry data must include clear reference to the ISU Member the skater is representing. This is necessary to be in accordance with ISU eligibility Rules.
3. In order to coordinate the activities of the Organizers of Competitions in the Junior Challenge Series in Europe, the StarClass Series, the Danubia Series, and also to advise on unforeseen matters arising, a group of experienced Officials and Organizers, hereinafter called Coordination Group, has been appointed. The Coordination Group will monitor and decide upon the entries, oversee the implementation of this Memorandum and liaise with the organizers on their marketing and promotion plan and any other matter that may arise.
4. The Coordinators for the European Short Track Series 2022-2023 are :
Mrs. Elena Comolo ISU Competitors Steward (StarClass Region)
Mr. Hermann Filipic ISU Competitors Steward (Danubia Region)
Mr. Reinier Oostheim
and any assistants they may require.

1.03 Competitions

- The following Competitions are planned in conformity with the requirements and procedures laid down in this memorandum.

Oct. 7-9, '22				Danubia 1	Benátky nad Jizerou	CZE
Nov 4-6, '22	StarClass	Rostock	GER			
Nov 11-13, '22				Danubia 2	Sofia	BUL
Nov 18-20, '22				Junior Challenge	Bialystok	POL
Nov 25-27, '22	Junior Challenge	Torino	ITA			
Dec 9-11, '22	StarClass	Hasselt	BEL			
Dec 16-18, '22				Danubia 3	Spisska Nova Ves	SVK
Jan 6-8, '23				Junior Challenge	Budapest	HUN
Feb 3-5, '23						
Feb 17-19, '23	StarClass	Bergamo	ITA			
Feb 24-26, '23	Junior Challenge	Leeuwarden	NED			
Mar 24-26, '23	Europa Cup Final	Heerenveen	NED	Europa Cup Final	Heerenveen	NED

Section 2 : COMPETITIONS SERIES

2.01 Categories and Age limits

- In the series the following Categories are applied, for both Women and Men, as specified in Rule 108 of the ISU General Regulations ;
 - Junior Challenge Age 15, 16, 17 and 18 (Junior A and B)
 - Junior C Age 13 and 14
 - Junior D Age 11 and 12
 - Senior Age 19 and older
 Age before July the 1st preceding the Competition
- Entries can only be accepted if a skater is entered into the correct age category according to their date of birth.

2.02 Definition of Competitions

- Junior Challenge Series :
The Junior Challenge Competitions will be for the Categories Junior A and B combined as one category with separated classifications.
- StarClass Series Competition :
for Skaters in the age category Junior C and D in the StarClass region;
- Danubia Series Competition :
for Skaters in the age category Junior C and D in the Danubia region;
- European Junior Challenge Final :
for Skaters participating and qualifying for the Final in Junior Challenge Competitions
- Number of Competitions for the season 2022/2023

	StarClass Region	Danubia Region
Junior Challenge Competition	2	2
StarClass Competition	3	
Danubia Competition		3
Junior Challenge Final Competition	1	
- Based on competition logistic considerations and the circumstances in the region where a competition is held, the organizer may nevertheless include other age categories in the program of the Competition.

2.03 Time limits

1. Minimum times skated by the Competitors are required to guarantee the quality of the Competitions and to keep the number of participants within reasonable limits.
2. The Time Limits may vary per Region.
3. Indicative time limits have been set based on a regional representation as follows:

Qualifying Times	Danubia	StarClass	
	500 m	500 m	
Women	0.53.00	48.65 (WR+16%)	
Women Junior Challenge	0.53.00	Host Region	48.40 (JWR+12%)
		Guest Region	47.53 (JWR+10%)
		Other	47.53 (JWR+10%)
Women Junior C		0.54.00	
Women Junior D		0.57.00	
Men	0.51.00	45.83 (WR+16%)	
Men Junior Challenge	0.51.00	Host Region	45.17 (JWR+10%)
		Guest Region	44.36 (JWR+10%)
		Other	44.36 (JWR+10%)
Men Junior C		0.50.00	
Men Junior D		0.55.00	

4. Updated time limits can be included in the announcement of each competition if deemed necessary.

2.04 Entries

1. For the combined category Junior A and B the total number of entries shall not exceed 70 for Women and 70 for Men. If either in the Category Women or Men there are less entries than in the other Category more entries might be possible.
2. For the purpose of controlling the number of entries the participating field the Organizing Committee, together with the respective Coordinator, may make a reduction in the field of participants in order to maintain the competition format.
3. At the moment of the closing of entries (10 days before the Competition) the Organizing Committee will immediately inform all involved whether or not any reduction has been made. This message will be addressed to the person who made the original entry.
4. The entry of Skaters who have skated the above time limits are directly confirmed. Other Skaters will be placed on a waiting list.
5. If, at the moment of the closing on entries (10 days before the Competition), less than 70 entries per gender have been received, the organizer will rank the entered skaters on the waiting list by their time over 500 meter.
6. Based on this order the Skaters on the waiting list will be accepted as participants and the entity that entered them in the waiting list will be informed immediately.
7. If, in the Junior Challenge Category, an ISU Member in the Host Region is not represented by any Skater or by one Skater per gender, the country may enter 2 Skaters in total provided they have skated the time limit of 49.26 (14%) for Women and 45.98 (14%) for Men over 500 m.
8. In principle entries can only be made by a Member of the International Skating Union. With the approval of the respective ISU Member, Clubs belonging to this Member may take care of the actual administrative process to make the entries.
9. All entries must be made online through the website as specified in the announcement of the respective competition.
10. Only in exceptional cases entries can be made by letter, fax or electronic mail to the body or person and within the time limit (closing date) designated in the Announcement for the competition. Such Entries must be confirmed by return of mail, email or fax by the Organizers.
11. The skaters will represent the Member that they are entered by and the name or abbreviation of their country and club will be listed with their name.
12. The entry must fulfil all requirements of the ISU Rules (insurance etc.)
13. The number of competitors, substitutes, coaches and team leaders shall be entered 30 days before the first day of the competition.

2.05 Final entries

14. Final entries shall be communicated to the organizing committee at the latest on the tenth (10) day before the first day of the competition and must contain the following information:
 - the given name (first) and surname of each competitor;
 - date of birth of each competitor;
 - data requested for seeding purposes (personal bests) for all entered competitors;
 - the International Registration Numbers (UPID);
 - participation in Relay;
 - participation in Mixed Team Relay;
 - the date and time of arrival and departure of competitors and those accompanying them;

2.06 Presence

1. Competitors must be present at the site of the competition on the first competition day at the latest two (2) hours before the starting time as published in the announcement, or the Organizing Committee must confirm their arrival in the city of the competition.
2. Competitors who fail to report in due time will be excluded from participation.

2.07 Checking of entries

1. Organizers must consult with the designated Coordination Group member to determine the eligibility of entered athletes to participate in each category. The information on all Skaters and their Qualifying Times must be sent to the Coordination Group member as specified in the announcement.
2. At the moment of the closing of entries the organizers and coordinator will immediately check the entries and if necessary inform of any cancellation of entries.

2.08 Validity of events

1. A competition in a category will take place if at least six (6) competitors have been entered.

2.09 On site Medical services

1. Emergency medical personnel and an appropriately trained Chief Medical Officer must be present at the rink side during all scheduled practice sessions and competitions.
2. In case an injured athlete needs transportation to a Hospital, an ambulance is required. For this purpose, an ambulance can be on site. If the response time for an ambulance is fast and it is ruled by the government there is no need for its presence. If national measures require to have an ambulance on site then this requirement takes precedence.
3. A medical room for the treatment of ill or injured Skaters must be close to the ice surface.
4. The medical room and/or the ambulance must have the equipment to treat and stabilize cardiovascular collapse, respiratory compromise, lacerations (minor and major), extremity, spinal and head trauma.
5. The Medical Staff must have equipment to deal with Cut Resistant Uniforms.
6. The Chief Medical Officer is responsible for prearranging liaison with the clinics, hospitals, and appropriate specialist for the care of competitors during competition.
7. The Organizers shall provide without charge, emergency medical services for all participants on site at competition and official practice. Any costs for transport, examinations and treatment are at the responsibility of the participants (skaters, coaches, team leaders, etc.).
8. Additional information must be provided for the periods outside the competition. This includes for example, address of Hospital, emergency telephone number, dentist, etc.

2.10 Medical Insurance

1. It is the sole obligation of each Member / Club participating in these International Competitions to provide medical and accident insurance for their athletes, officials and all other members of the team entered by the ISU Member or its affiliated Clubs. Such insurance must assure full medical attendance and the return of the ill or injured person to the home country by air transport or by other means.

2.11 Responsibility

1. The Organizing Committee, the Member to which the Organizing Committee is affiliated and the ISU assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Competition.

2.12 Entry Fees

1. For the season 2022/2023 the Entry Fee is:

	StarClass Region	Danubia Region
Junior A-B	50 €	50 €
Junior C	50 €	50 €
Junior D	50 €	50 €

2. The Entry Fee is payable with the Final Entry and must be paid to the Organizers for each athlete entered, even if the skater is withdrawn.
3. If payment is made in advance a confirmation of the entry on payment will be sent immediately by the Organizing Committee.

2.13 Expenses

1. Organizers are required to announce various possibilities for board and lodging close to the competition site. The costs of Board and Lodging should be moderate.
2. The costs of Board and Lodging are the responsibility of the participating Clubs and/or Members.
3. The organizing Club, or the ISU Member to which it is affiliated, may provide or pay part of the expenses for room and meals of competitors, but is not required to do so.
4. If the costs of the ambulance service to the closest hospital are not covered by the organizer, then these costs must be indicated in the Announcement.

2.14 Junior Challenge Series

1. At each competitions the distances to be skated will depend on the number of entries. The following distances can be part of the program :

	Distance 1	Distance 2	Distance 3	Relay	MTR
Junior A/B	1500m	500m	1000m	3000m	2000m

2. If the competition program does not have sufficient time for all distances then the Relay Races will be cancelled first.
3. On all distances, there may be qualifying rounds depending on the number of entries in which the competitors qualify for the final according to Rule 295, paragraph 2.
4. Semi-Finals and the respective Finals over 1500 meter, and Quarter Finals, Semi-Finals and their Finals over 500 meter are held in one so-called Main session. Quarter Finals, Semi-Finals and their Finals over 1000 meter are also held in a Main session.
5. On all distances there will be Repechage Races included in the Qualifying Schedule so that Skaters who are eliminated in the first qualifying rounds have a chance to qualify in a second instance for the respective Main Session.
6. Skaters who are eliminated after the Repechage Round may skate Ranking Finals to determine their final ranking.
7. For the categories Junior A and B : each ISU Member who has entered the required number of skaters in the categories Junior A and B to form relay teams may participate in the relay and/or the mixed team relay competition with one or more teams. If more than one Relay Team from the same Member the teams must be formed by clubs.
8. Only skaters participating individually in the competition may take part in the Relay.
9. Teams must announce their intention to take part in the Relay and/or Mixed Team Relay with the Final Entries.
10. Only on the first day, immediately before the competition, there will be ice time available for training, warm up and/or ice familiarization. Depending on the number of participants there will be groups per category and the time per group will be maximum ten (10) minutes.
11. On all others days there will be no time available for training, warm up and/or ice familiarization.
12. The starting times on each day may be determined by the Organizing Committee. Each day's program can be divided in two parts. Semi-finals and finals must be in one part and not separate. When each part (session) starts, it will be held without any intermission or breaks other than to resurface the ice or give the athletes the rest time according to Rule 295, paragraph 2.
13. Proof of the Qualifying Times must be supplied by submitting time, date and venue of the Event. These entries will be checked by the Coordinators.
14. The qualifying times may be modified during the season to make competitions numerically manageable. Updated qualifying times would be included in the announcement.
15. Each Competition is concluded with an Overall Classification for the combined Category Junior A/B and an Overall Classification for the categories Junior A and Junior B separate.
16. On the basis of the Overall Classification of the Competition the Competitors are awarded points for the Series Classification.
17. The points and all related procedures to determine the Overall Classification of the Junior Challenge Series are equal to the points and procedures for the World Ranking at World Cup competitions, with the exception that only competitions in the current season will be used. See the ISU Communication for World Cup Competitions for World Ranking Points.

2.15 Starclass / Danubia Series

- At each competition the distances to be skated will depend on the number of entries. The following distances can be part of the program :

	Distance 1	Distance 2	Distance 3	Relay	MTR
Junior D	777m/1000m*	500m	777m	3000m	2000m
Junior C	1500m	500m	1000m		

(*) For the Category Junior D, the A and B finals shall be skated over 1000m, all other qualifying rounds may be skated over 777m.

- If the competition program does not have sufficient time for all distances then the Relay Races will be cancelled first.
- All First Distances for all categories will be treated as 'long' distances.
- On all distances, there may be qualifying rounds depending on the number of entries in which the competitors qualify for the final according to Rule 295, paragraph 2.
- All distances are preferably skated according to an All Final System. Other qualification systems e.g. Knock Out can be applied provided this is mentioned in the announcement.
- Each club who has entered the required number of skaters in the categories Junior D and Junior C together to form a relay team, may participate in the relay and/or the mixed team relay competition.
- The maximum number of Teams is one(1) per club for the Relay competition and one(1) per club for the Mixed Team Relay competition
- Only skaters participating individually in the competition may take part in the Relay.
- For StarClass/Danubia Series Competitions the program will have the following structure:

Day 1			Day 2			Day 3		
Qualy	Distance 1	Jun D	Qualy	Distance 2	Jun D	Qualy	Distance 3	Jun D
Finals	Distance 1	Jun D	Finals	Distance 2	Jun D	Qualy	Distance 3	Jun C
Qualy	Distance 2	Jun D	Qualy	Distance 3	Jun D	Finals	Distance 3	Jun D
Qualy	Distance 1	Jun C	Qualy	Distance 2	Jun C	Finals	Distance 3	Jun C
Finals	Distance 1	Jun C	Finals	Distance 2	Jun C			
Qualy	Distance 2	Jun C	Qualy	Distance 3	Jun C			

- Only on the first day, immediately before the competition, there will be ice time available for training, warm up and/or ice familiarization. Depending on the number of participants there will be maximum two (2) groups per category and the time per group will be maximum ten (10) minutes.
- On all others days there will be no time available for training, warm up and/or ice familiarization.
- The starting times on each day may be determined by the Organizing Committee. Each day's program can be divided in two parts. Semi-finals and finals must be in one part and not separate. When each part (session) starts, it will be held without any intermission or breaks other than to resurface the ice or give the athletes the rest time according to Rule 295, paragraph 2.
- Proof of the Qualifying Times must be supplied by submitting time, date and venue of the Event. These entries will be checked by the Coordinators.
- The qualifying times may be modified during the season to make competitions numerically manageable. Updated qualifying times would be included in the announcement.
- Each Competition is concluded with an Overall Classification.
- On the basis of the Overall Classification of the Competition the Competitors are awarded points for the Series Classification.
- The points and all related procedures to determine the Overall Classification of the StarClass / Danubia Series are equal to the points and procedures for the World Ranking at World Cup competitions, with the exception that only competitions in the current season will be used. See the ISU Communication for World Cup Competitions for World Ranking Points.

2.16 Junior Challenge Final

- The distances, program and conditions of contest for the Junior Challenge Final will be equal to the Competitions of the Junior Challenge Series.

	Distance 1	Distance 2	Distance 3	MTR
Junior A/B	1500m	500m	1000m	2000m

If time wise possible competition for Junior C may be included in the Junior Challenge Final with the same individual distances.

- Entries in the Junior A/B Category can only be made by the respective ISU Member and are limited as follows :
 Women maximum 4 per ISU Member
 Men maximum 4 per ISU Member

3. Only Skaters who have participated in a Junior Challenge Competition can be entered.
4. For the category Junior A and B Skaters can qualify through the Junior Challenge Competitions.
5. If races for the category Junior C can be held the skaters can qualify through the StarClass and Danubia Competitions.

Section 3 : CONDITIONS OF CONTEST

3.01 Conditions of Contest

1. For the Junior Challenge Competitions the Qualification will be based on a knock-out system, combined with a Repechage Session and Ranking Finals.
2. The Repechage Session shall preferably consist of one round of races.
For the 'All Finals System' used at Competition for Junior C and for Junior D, see appendix A. The Qualifying Tables are published separately.
3. For all other items of the Conditions of Contest see the ISU Regulations.
4. Points for each Distance Classification will be awarded in accordance with Rule 295, paragraph 6. The Overall Classification will be calculated in accordance with Rule 295, paragraph 8. Skaters who did not start in the first round of any of the distance with a valid reason, e.g. a medical reason, will get a ranking on that distance equal to the number of participants plus 1.

Section 4 : ORGANIZATION

4.01 Designation of Competitions

1. In order to be designated as one of the following Competitions
 - Junior Challenge Competition,
 - StarClass Series Competition ,
 - Danubia Series Competition
 the organizers must agree that the respective international competition will be held in accordance with this Memorandum.
2. The Competitions are to be confirmed by the ISU.
3. Once a Competition has been accepted, the respective ISU Member must reconfirm this by including the Competition as an International Competition in their annual communication to the ISU Director General (see ISU Rules 104).
4. The organizers must provide sufficient ice time over the 3 days for the completion of races for the agreed categories. Between the start and the finish of the competition no other non-short track speed skating activities should be scheduled on the ice.
5. The organizers should have proven experience as organizers of International Competitions or there must be very clear indications that the organizers will be supported by organizers with extensive experience.
6. As soon as possible after the designation of a Competition the Organizers must submit a Marketing and Promotion Plan to the Coordination Group. This Plan should be compact and include all actions the organizer will take to bring the competition into the widest interest and attendance. The summary of the plan should not be more than 2 pages of A4 size.

4.02 Organization

1. The Organizers of Competitions are expected to do their utmost to prepare a high level Competition. In this respect it is expected that:
2. In due time before the Competition a good Press Release is distributed to Local Press and Media
3. The Competition uses the ISU Logo and StarClass / Danubia Logo
4. That sponsoring is obtained
5. The results are sent to the Press on each day of the Competition
6. An Awards Ceremony is held according to ISU Procedures for the places 1 –2 –3 of the Competition Overall Classification.
7. For the Awards Ceremony the Skaters should appear in the Official dress (warm-up uniform) of their club or country (ISU Member)
8. Information is being sent to Local Schools duly before the Competition
9. The results and the protocol (pdf format) are published on the Internet
10. The ice-rink should be exclusively dedicated to the Short Track Speed Skating Competition from Friday 7 a.m. to Sunday 3 p.m. No other event should be scheduled during the week-end (no ice hockey, public sessions, etc.)
11. Track stewards must be experienced skaters, must wear helmets and be dressed appropriately; They should know the essential requirements for a Short Track competition and for good ice preservation
12. Board padding must be of high quality for the safety of the skaters; Pads must be fastened to one another and tied to the boards.
13. Organizing committees whose venues are located far from international airports, railways, motorways, must

- provide transport from a convenient location, easy to reach by all teams, at a reasonable cost
14. An Instant Video Replay System may be used to facilitate the work of the Referees for the Junior Challenge Competitions. For the StarClass and Danubia Competitions for Junior C and D it is not recommended to use an IVR system.

4.03 Communication

1. Each Organizer will designate a liaison who will be the first contact for the Coordination Group. Similarly, each ISU Member should also designate a liaison person. All Communication shall preferably take place by email.

4.04 Awards

1. The Organizing Committee, or the ISU Member to which it is affiliated, must obtain awards for the first three places in the overall classification in each category.
2. For each distance awards may be given to the first three competitors in the final.
3. Awards may be medals, trophies or gifts.

4.05 Award Ceremony

1. When the competition has been completed and the results have been calculated, the final placements are announced and first the winner and then the second and third placed competitors are called to the winners' platform;
2. After the completion of each distance event awards may be given to the winners, the second and third placed Skaters respectively in each distance, but no anthem shall be played or flags hoisted. Here the same procedure as for the World Cup Competitions shall be applied.

4.06 Results

1. All results of the competition series must be published on the websites as follows:
StarClass Series: www.shorttrackonline.info
Danubia Series: www.shorttracklive.info

Section 5 : OFFICIALS

5.01 Officials

1. The respective ISU Member is entitled to appoint the Officials, and may delegate the appointments to the Organizing Committee. The Coordinators, in close cooperation with the ISU Technical Committee for Short Track Speed Skating, will advise each of the organizers on the appointment of Officials acting as Referees, Starters and Competitors Stewards.
2. The advice from the Coordination Group will be so that not always the same Officials are invited and that young Officials can get experience at international level
3. If there are valid reasons an Organizer can reject the proposal submitted by the Coordination Group, but cannot invite other Officials without the consent of the Coordinators.
4. With reference to ISU Communication No. 2469 until further notice Officials belonging to the Russian Skating Union or Skating Union of Belarus shall not be invited to participate.

5.02 Qualifications of Officials

1. Minimum number of appointed Officials
Referees : 4
Starters : 2
Competitors Stewards : 2
2. In case of a very large number of entries more Officials may be working at the competition.
3. All above Officials must be listed on the ISU List of Officials for International Competitions. Preferably there will be one or more Officials involved who are listed on the ISU List of Officials for ISU Championships and Olympic Winter Games or on the List of Officials for International Competitions with a "W" indication (see the respective ISU Communication).

5.03 Reimbursement of expenses for Officials

1. The above mentioned officials will be reimbursed for a minimum of travel and accommodation during the competition. Actual costs of travel will only be reimbursed if reasonable and on the production of a bona fide receipt. Where possible officials should travel together by car.
2. Officials should be invited by the organizing committee at least 30 days prior to the competition and should confirm their participation in writing within 7 days indicating how they would prefer travelling and estimating costs as well as any other lodging requirements they may have. Travel expenses are to be agreed with the organizers in advance.

5.04 Restrictions applying to appointed Officials:

1. All Officials must be eligible persons in accordance with ISU General Regulations, Rule 102.

5.05 Apprentices at Competitions

1. To be approved by the Organizing Committee, the respective Organizing ISU Member and the Coordinators.
2. Can observe each of the functions completely and attend all Meetings except in the case of handling an official protest.
3. May not voice their opinion or observation of any infringement, unless explicitly asked by the Chief Referee.
4. May not in anyway interfere with the competition and the officiating process.
5. Apprentices for Referees will position themselves on the stands, near the position of the observers or on the timing deck. One by one they may join the Assistant Referee at the Video Replay, and/or one by one join the Referees on Ice.
6. Apprentices for Referees will record their observations of infringements. At the end of each competition day these recordings will be compared with the decisions taken, during a Meeting with the Referee
7. Apprentices for Starters will position themselves at all time near the startline and observe all starts. They will record all false starts, warnings, etc and note which start or false start was in their observation not clear. These recordings will be discussed with the Starters at the end of each competition day. In agreement with the Starters these recordings may also be discussed in any break.
8. Apprentices for Competitors Stewards will position themselves near the Competitors Stewards and observe their work. They will record any question they may have and at the end of each day the questions will be answered by / discussed with the competitors stewards.

All Finals System

- The 'All Finals System' is a race progression format through which all participants qualify from the first round of races to the next stage of races all the way up to a round of Finals.
The first Qualifying Round consist of one Group. In the last and Finals Round, each race is a group on its own. After each Qualifying Round has been skated the Skaters are placed in different Groups based on their results in this Qualifying Round. The Group with the highest ranked Skaters is called Group A. All other Groups are subsequently called B, C, D, etc. The lower ranked Group will always skate first.
The Seeding List for each Group is based on the current Distance Classification. The Make Up of the Races of the next round is made in accordance with Rule 296, paragraph 3.d.
- For the A and B Finals the number of Skaters per race shall be in accordance with Rule 295, paragraph 2.e). For all other races in the Qualifying Rounds and all other Finals (Final C, Final D, etc.) the number of Skaters per race may be higher. The scheduled number of Skaters per race must be announced before the start of the first race of the competition.
- Following Rule 298, paragraph 14, the Referee declares a race finished, and all skaters who have not yet finished will be declared finished. In the All Finals System the Referee cannot declare a Skater finished only in Final A and Final B. In all other Finals a skater can be declared finished by the Referee.

Seeding Procedure

- For all qualifying rounds the Seeding Procedure for the Top-Level Races of the All Finals System shall be in accordance with I.S.U. Rule 296. The Competitors Steward will make up the races of the Lower Level Races of the All Final System as much as possible in conformity with ISU Rule 296.

Distance Classification

- Group/block: on a distance, skated as an All Finals System, the Group is the Final in which the skater finishes. If the skater is excluded from a final, or any other preceding round, then the skaters is ranked accordingly.

Rule 3.02

All Finals System Sanctions

- In the case of two yellow cards in the same competition the skater will be shown a red card which means exclusion from the Competition. For red cards see the ISU Regulations.
- For clarification, the following table shows for each possible sanction the consequences depending on the respective round.

For All Finals the following applies ;

		1st Round	Intermediate Rounds	Final
Red Card	Qualy	No further participation in the competition.	No further participation in the competition	--
	Overall	No overall ranking, listed as participant	No overall ranking, listed as participant	No overall ranking, listed as participant
Yellow Card	Qualy	No further participation on the distance	No further participation on the distance	--
	Overall	Based on combined Rankings	Based on combined Rankings	Based on combined Rankings
Penalty	Qualy	Qualify Lowest Next Level	Qualify Lowest Next Level	--
	Overall	--	--	
DNF	Qualy	Qualify Lowest Next Level	Qualify Lowest Next Level	
	Overall	--		
DNS	Qualy	No further participation on the distance	No further participation on the distance	--
	Overall	§3.01.04		